

# CURRICULUM VITAE

## **BERDINE GORDON-LITTREAN, M.P.A.**

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## **EDUCATION**

Rowan University, College of Professional & Continuing Education, Glassboro, New Jersey

**Doctor of Education in Educational Leadership, 2012 Candidate**

Foundation for Educational Administration (FEA), Monroe Township, New Jersey

**NJ EXCEL Program, Model #4: School Administrator Certification Program, 2011**

Rutgers, The State University of New Jersey, Camden Graduate and Professional Schools

**Doctor of Philosophy in Childhood Studies, 1/2008 – 5/2008**

**Course of Study: “Philosophical and Religious Perspectives on Childhood”**

**Paper Presented: “Parental Influence & Modeling Values: Children Learn To Live From Example”**

New Jersey ETS® School Leadership Series Licensure Program

**Principal Certification Program, 2006**

Rutgers, The State University of New Jersey, Camden Graduate School

**Master of Public Administration, 2005**

**Concentration: Public Management with Educational Policy & Leadership specialization**

**Directed Study Project: “Strategic Plans: Analyzing State Health & Human Services Agencies based on Government Performance Project (GPP)”**

**Policy Analysis Project: “What’s at Stake? — Block Grants: Subsidized Child Care Funding, The Child Care & Development Block Grant (CCDBG) of 1990”**

**Research Prospectus: “Early Education Enrichment Programs: Community Support & Funding for Subsidized Child Care”**

State University of New York at Buffalo, Regional Rehabilitation Continuing Education Program, Region II

**Regional Community Rehabilitation Certification Program, 1998**

Rutgers, The State University of New Jersey, Camden College of Arts and Sciences

**Bachelor of Arts in Sociology, 1993**

**Minor course studies in Human Services and Music**

**Honors: Dean’s List, Rutgers University Scholar, Garden State Distinguished Scholar, National Honor Society**

## **CERTIFICATION**

State of New Jersey, P–12 Eligible for School Administrator

State of New Jersey, N–12 Principal

State of New Jersey, Head Teacher Approval

State of New York, Job Development and Marketing

## **OTHER CERTIFICATES/SPECIALIZATIONS**

Consulting Head Teacher/Diversity Leadership Trainer

Program Administration Scale

Understanding Licensing Requirements

Early Childhood Environment Rating Scale (ECERS-R)

Appreciative Inquiry Foundations in Organizational Development

Curriculum Supervision and Instruction, Implementation and Design

Applied Behavior Analysis, Program Assessment and Evaluation

**PROFESSIONAL EXPERIENCE**

- 1987-2008 Black People's Unity Movement (BPUM) Impact & Economic Development Urban Renewal Corporation; BPUM Child Development Centers, Inc., Camden, NJ  
 (1987-1995) **Office Assistant – Central Administration**  
 (1995-1997) **Administrative Assistant/Enrollment Specialist – Lindenwold Center**  
 (2001-2008) **Consulting Head Teacher/Interim Administrative Assistant Director**
- 1997-1998 **Career Counselor/Job Developer**, Camden County Council On Economic Opportunity, Inc. (CCCOEO) Urban Women's Center, Camden, NJ
- 1998-1999 **Vocational Program Specialist/Therapist**, Woods Services, Langhorne, PA
- 1999-2001 **Corporate Education Training Coordinator**, Kennedy Health Systems, Voorhees, NJ
- 2001-2002 **Behavior Therapist**, Bancroft NeuroHealth Center for Autism Research & Educational Services and Early Intervention Programs, Cherry Hill, NJ
- 2003-2005 **Community Outreach Coordinator/Special Education Resources & Referral Liaison**, Voorhees Pediatric Facility Medical Day Care/Weisman Children's Medical Day Care Programs, Voorhees, NJ
- 2008-2009 **Education and Early Childhood Development Administrator**, Community Development Institute (CDI) Head Start Programs, Serving the City & County of Camden, NJ
- 2009-2011 **School Administration Intern**, FEA/NJ EXCEL Program Model #4, Monroe Township, NJ  
 Internship: Lindenwold Borough Public Schools, Superintendent Office, Lindenwold, NJ

**HONORS AND RECOGNITION**

- 1988 *National Honor Society President and Salutatorian*
- 1988 *Berkeley Schools Annual Award*  
 Outstanding Achievement in Business Education
- 1988 *Garden State Distinguished Scholar*
- 1988 *Rutgers University Scholar*
- 1993 *Dean's List*  
 Rutgers University, Camden College of Arts and Sciences
- 1993 *Academic Achievement*  
 Educational Opportunity Fund (EOF), Rutgers University – Camden
- 2005 *New Jersey Distinguished Citizens Commendation*  
 by the 6<sup>th</sup> Legislative District
- 2005 *Senate & General Assembly Citation*  
 by the 4<sup>th</sup> New Jersey Legislative District
- 2005 *Dr. Martin Luther King, Jr. Camden County Freedom Medal Award*  
 by the Board of Freeholders & Constitutional Row Officers
- 2005 *Outstanding Community Supporter*  
 by the Fundraising Committee, Unity Community Center of South Jersey, Incorporated
- 2006 *Appreciation Award*  
 by United States Army Corps of Engineers for participating as a guest panelist in honor of Black History Month, "Celebrating Community: A Tribute to Black Fraternal, Social, and Civic Institutions"
- 2006 *Excellent Customer Care Service Award*  
 by KinderCare® Learning Centers for exceeding customer expectations through shared community partnerships in behalf of children and families (September & October)
- 2009-2010 *Professional Achievement Commendation*  
 by The New Jersey Registry for Childhood Professionals, Serving Children Birth Through Age Thirteen and in Recognition for 22 Years of Service in Early Care and Education
- 2009 *Alumna Of The Year*  
 Camden County Technical Schools

**PROFESSIONAL DEVELOPMENT PRESENTATIONS AND PAPERS**

- “The Impact of Diversity Leadership Training Skills for Schools on Prejudice Reduction”*  
Action Research dissertation proposal presented in partial fulfillment of the requirement for the degree of Doctor of Education with Focus on P –12 Leadership in Urban Education  
Rowan University, Glassboro, NJ 2011
- Change Initiative for the School Environment. Priority Area: Behavior and Conduct.*  
Comprehensive School Improvement Plan presented for School Administration Internship  
Monroe Township, NJ 2010
- Prejudice Reduction in Urban Education: Leadership Training Skills for Schools on Prejudice Reduction”*  
Action Research prospectus presented for School Administration Internship  
Monroe Township, NJ 2010
- “Leadership Training Skills’ Application for Respecting Diversity: Building A Caring School Environment”*  
Professional Development guest speaker at the Woodrow Wilson High School  
Camden, NJ 2009
- “Supervision & Leadership Series #5: Applications and Implications for Supervision and Leadership”*  
Professional Development co-facilitator at the Camden County Head Start-Abbott Programs  
Camden, NJ 2009
- “Supervision & Leadership Series #4: Team Building & Handling Change”*  
Professional Development co-facilitator at the Camden County Head Start-Abbott Programs  
Camden, NJ 2009
- “Supervision & Leadership Series #3: Providing Performance and Behavior Feedback”*  
Professional Development co-facilitator at the Camden County Head Start-Abbott Programs  
Camden, NJ 2009
- “Supervision & Leadership Series #2: Job Descriptions to Performance Indicators”*  
Professional Development co-facilitator at the Camden County Head Start-Abbott Programs  
Camden, NJ 2008
- “Supervision & Leadership Series #1: Six Steps to Quality Programming”*  
Professional Development co-facilitator at the Camden County Head Start-Abbott Programs  
Camden, NJ 2008
- “Teaching and Learning About Science: Tree Planting and Nature-Based Play”*  
Professional Development presenter at the Camden County Head Start-Abbott Programs  
Camden, NJ and co-facilitator at the Middlesex County Head Start Programs  
North Brunswick, NJ 2008
- “Introduction to The Creative Curriculum® for Preschool”*  
Professional Development presenter at the Camden County Head Start-Abbott Programs  
Camden, NJ 2008
- “Supervision & Leadership: The Power of Appreciative Inquiry”*  
Professional Development co-facilitator at the Camden County Head Start-Abbott Programs  
Camden, NJ 2008

**PROFESSIONAL DEVELOPMENT PRESENTATIONS... (continued)**

*Quality Teaching Standards & Learning Expectations*"; *"Curriculum Development & Assessment"*;  
*"Presenting the Classroom"*; *"Questioning & Listening"*; *"Effective Problem Resolution"*

Professional Development presenter at the BPUM Child Development Centers, Inc.  
 Lindenwold, NJ 2007

*"Everyday Science: An Overview of Early Childhood Science Beyond the Science Learning Center"*

Professional Development presenter at the BPUM Child Development Centers, Inc.  
 Blackwood, NJ 2007

*"Everyday Science: An Overview of Early Childhood Science Beyond the Science Learning Center"*

Professional Development presenter at the KinderCare® Learning Centers  
 Mt. Laurel, NJ 2006

*"IDEA (Individuals with Disabilities Education Act) & Special Education: Pediatric Specialized Healthcare Services"*

Professional Development guest speaker at the BPUM Child Development Centers, Inc.  
 Lindenwold, NJ 2005

*"IDEA (Individuals with Disabilities Education Act) & Special Education: Pediatric Specialized Healthcare Services"*

Staff Pre-Service Training guest speaker at the CCCOEO, Inc. Head Start Program  
 Maple Shade, NJ 2003

*"IDEA (Individuals with Disabilities Education Act) & Special Education: Pediatric Specialized Healthcare Services"*

Staff Pre-Service Training guest speaker at the Burlington County Community Action Program  
 Burlington, NJ 2003

**MEMBERSHIPS**

New Jersey Registry For Childhood Professionals Serving Children Birth Through Age Thirteen:  
 NJ Professional Development Center

Upsilon Delta Omega Graduate Chapter Member, Alpha Kappa Alpha Sorority, Incorporated

Esther Chapter #25 Member, Order of the Eastern Star, Oziel Grand Chapter: Prince Hall  
 Affiliation for the Jurisdiction of New Jersey, Incorporated

Scholarship Fundraising Chairperson, South Jersey Camden Local Organizing Committee,  
 Incorporated

Executive Board Member, Unity Community Center of South Jersey, Incorporated

Member, Universal Creative Arts Ensemble (UCAE)—African Dance & Drum Ensemble

Member, Universal Pasha Karate School

Member, Stardust Ballroom of Bellmawr, New Jersey

Member, National Association for Female Executives (NAFE)